



MEMORANDUM

TO: DON MOONEY  
 FROM: BOB OCIS  
 SUBJECT: SHS MASTER PLAN REFINEMENT  
 DATE: 7/19/11  
 CC: SSD FACILITIES COMMITTEE

Don

Attached please find copies of two proposals from WRT and Stantec/Burthill to further advance the SHS Master Plan. These proposals are coordinated between both firms and are based on Stantec taking the primary role with WRT in support to further define the three project development options. At the conclusion of these efforts, SSD in concert with Stantec and WRT will be able to solicit conceptual level cost estimates from a consultant/vendor yet to be determined.

- 1) Stantec: T&M not to exceed \$48,500 (includes reimbursables)
- 2) WRT: T&M not to exceed \$21,000 (plus reimbursables)

These proposals are in accordance with the Scope of Work reviewed at the June 2011 Facilities Committee Meeting. I recommend approval of the above proposals for these services related to the SHS Master Planning Process. If you have any questions please feel free to contact me.

Recommended:

Approved:

Executive Director of Operations

Cc: Jennifer Frost

For purchase order entry and coding (pending approval):  
 Bond Fund -  
 Project -



Stantec Architecture Inc.  
400 Morgan Center, 101 East Diamond Street  
Butler PA 16001-5923  
Tel: (724) 285-4761  
Fax: (724) 285-8815

**Stantec**

July 19, 2011

Mr. Robert Ochs  
Springfield School District  
111 W. Leamy Avenue  
Springfield, PA 19064

Dear Bob:

**Reference: Springfield School District  
Springfield High School Master Plan  
Burt Hill Project 08074.00**

We thank you for providing us the opportunity to once again service the Springfield School District. As requested, please accept this as our fee proposal to continue the high school master plan project. We understand the intent of this update is to receive concept level cost estimates. We have attached a breakdown of the scope of work as we understand it between Stantec and WRT.

1. Stantec will focus primarily on the renovation option, building upon the work that we are completing for the SLEP. We will provide single line drawings to right-size the existing facility with comparable program to the new construction options. We will also provide material and systems narratives, and a phasing analysis.
2. Stantec will provide limited services consisting of peer review and MEP systems narratives for the Leamy Avenue and Saxer Avenue options.
3. Stantec will participate in one progress meeting and one final meeting with the Facilities Committee.

For this scope, we propose a time expense, not to exceed, fee of \$48,500.

Thank you again for this opportunity. Please contact me if you have any questions concerning this proposal.

Respectfully,

**STANTEC ARCHITECTURE INC.**

Rob Pillar  
Principal  
Tel: (724) 477-1212  
Fax: (724) 285-6815  
Rob.Pillar@stantec.com

Attachment



July 13, 2011

Mr. Don Mooney  
Executive Director - Operations  
Springfield School District  
111 West Leamy Avenue  
Springfield, PA 19064

Re: Springfield High School Master Plan  
Three Schemes -- Conceptual Pricing Effort  
WRT # 05706

Dear Mr. Mooney and members of the Facilities Committee,

We are pleased to submit this Proposal which outlines the work WRT would undertake to work with Burt Hill-Stantec in generating documentation for Conceptual Pricing for Three potential Masterplan Schemes. The Service Life Extension and Renovation of the Existing School Scheme will be compared with the Leamy Avenue and Saxer Avenue Schemes. B,H will take the lead in organizing this work, many of the tasks will be shared and WRT will focus on Site Planning and Phasing challenges of each of the Schemes. See the attached spreadsheet which outlines how the two firms will work with each other to derive the appropriate materials. Pricing will be performed by the School District's chosen Cost Estimating Consultant, based on the materials WRT and B,H prepare.

#### Scope of Work – Springfield High School Master Plan Update Effort

##### Task Description

- Conceptual Plan layouts : refinement to confirm feasibility of future additions;
- Further development of Site Plans to work out circulation and site development extent;
- Development/Refinement of Phasing Diagrams, with an eye toward cost implications;
- Conceptual Basis of Design Narratives
- Utilizing their in-house Engineering resources, B,H will develop a "simple" System Basis of Design document for the MPE scopes.

##### Meetings

We have assumed one progress meeting with the Facilities Committee, as well as a final meeting to present the completed document. The primary purposes of the progress meeting would be a strategy session to review the scope for the Existing Building renovation extent, as well a confirmation of MEP system design intent and a review of Phasing strategy.



July 19, 2011  
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### Fee Proposal

On the basis of the Scope of Work outlined, WRT's T&M-not-to-exceed fee is proposed as follows, including hours by employee :

Three Schemes-- Conceptual Pricing Effort    \$21,000  
*Planned hours: MP - 16; SG - 48; ML - 90*

We will submit itemized invoices each month based on hours of effort undertaken during the billing period, calculated utilizing WRT's current hourly rates.

Expenses for travel and reproduction will be in addition to the fee noted above, billed directly, at cost.

Feel free to call us if you have any additional questions.

Respectfully,

Handwritten signature of Maarten I. Pesch in black ink.

Maarten I. Pesch, AIA, LEED® AP  
Principal

Handwritten signature of Joseph H. Healy in black ink.

Joseph H. Healy, AIA, LEED AP BD+C  
Managing Principal



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MEMORANDUM

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- |             |                   |                                   |
|-------------|-------------------|-----------------------------------|
| 1) Stantec: | T&M not to exceed | \$48,500 (includes reimbursables) |
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**Stantec**

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2. Stantec will provide limited services consisting of peer review and MEP systems narratives for the Leamy Avenue and Saxer Avenue options.
3. Stantec will participate in one progress meeting and one final meeting with the Facilities Committee.

For this scope, we propose a fixed fee of \$48,500, which includes expenses and travel. *WAS 55K.*

Thank you again for this opportunity. Please contact me if you have any questions concerning this proposal.

Respectfully,

*Fee not to exceed*

STANTEC ARCHITECTURE INC.

Rob Pillar  
Principal  
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WALLACE ROBERTS & TODD, LLC 1700 MARKET STREET, 28<sup>TH</sup> FL PHILADELPHIA, PA 19103 215.732.6215 WRTDESIGN.COM